

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 18, 2019

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Adam Chaabane, Christine Tiseo, Lisa Marshall, Dina Bargiel, Jairo Rodriguez

Members Absent – Chris Mania, Mark Salemi, Laura Vargas, Maryann Perro

Also Present - Michele Pillari, Tom DiFluri, Adam Weiss

In the absence of the Board President and Vice President, Mrs. Tiseo made a motion for Mr. Rodriguez to preside over the meeting. Mr. Chaabane seconded it.

Roll Call: 5 YES

PRESENTATION: United Way Update – by Mrs. Barreto and Mr. Scholtz

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:20 p.m. by RODRIGUEZ, seconded by MARSHALL
Voice Vote: 5 YES

Motion to return to Regular Session at 7:50 p.m. by RODRIGUEZ, seconded by MARSHALL
Voice Vote: 5 YES

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

220-134 - APPROVAL OF MINUTES

Motion by BARGIEL Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the October 21, 2019 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the October 21, 2019 regular meeting.

Roll Call: 5 YES

SUPERINTENDENT’S REPORT

Dr. Pillari reported that our QSAC review is being held tomorrow. November PD will continue during the half days of parent/teacher conferences. The preschool application has been submitted for next year. She congratulated Dr. Irizarry on earning her Doctorate. We are in the process of selecting new math resources throughout the district. She also reported on activities and events happening at all three schools.

BUSINESS ADMINISTRATOR’S REPORT

Mr. DiFluri reported that the LED light installation at CO & BG gyms have been completed.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by MARSHALL Seconded by TISEO to accept the recommendation of the Superintendent to approve the following consent agenda numbers 220-135 through 220-141.

Roll Call: 5 YES

220-135 - APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the October 2019 Register Report.

220-136 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of October 2019 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of October 31, 2019 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

220-137 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$470,952.68, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#65	\$399,535.16
#L40	\$ 71,417.52

220-138 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of October 2019.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-320-00-00-060	Students Speech/Rel Serv	\$198,167.00	\$ 500.00	\$198,667.00
11-000-221-600-00-00-065	Supplies & Materials	\$ 1,500.00	\$4,100.00	\$ 5,600.00
11-000-240-600-30-00-070	Supplies & Materials	\$ 3,000.00	\$3,100.00	\$ 6,100.00
11-000-291-260-00	Workmen’s Comp	\$130,000.00	(\$14,700.00)	\$115,300.00
11-190-100-610-20-00-065	General Supplies	\$ 79,076.00	\$3,500.00	\$ 82,576.00
11-190-100-610-30-00-070	General Supplies	\$ 89,334.00	\$3,500.00	\$ 92,834.00

220-139- HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent’s decision in HIB Investigations #2020-01 for the reasons set forth in the Superintendent’s decision to the student’s parents.

220-140 - APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher lists for November 2019, as per the Northern Regional Educational Services Commission.

220-141-APPROVAL OF 2020-2021 BUDGET CALENDAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2020-2021 Budget Calendar as follows:

November 1, 2019	Superintendent, Business Administrator begin 2020-2021 budget process
December 2, 2019	Superintendent finalizes staffing needs & major textbook & computer purchases with principals and CST Director
January 24, 2020	All administrators submit their school supply budgets to Superintendent and Business Administrator for review
February 3, 2020	Business Administrator merges all subsidiary budgets into one budget document and submits draft to Superintendent
February 7, 2020	Budget Committee finalizes budget for submission to full Board pending receipt of State Aid figures
February 27, 2020	Release of State Aid figures (tentative)
March 9, 2020	Full Board to adopt 2019-2020 Preliminary Budget (Tentative)
March 20, 2020	Budget submitted to Executive County Superintendent (Tentative)
April 27, 2020	Budget Hearing (Tentative)

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

220-142 - APPROVAL OF STAFF CLASS CHANGE

Motion by BARGIEL Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve staff class changes as follows, retroactive to September 3, 2019:

Samantha Ament- From Class II, Step 5, \$65,265 to Class III, Step 5, \$69,815.

Roll Call: 5 YES

220-143 - CONTRACT APPROVAL – MASTER TEACHER – KIMBERLY LEARY

Motion by BARGEIL Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract for Kimberly Leary, Master Teacher, for the 2019-2020 school year, BA, Step 4, \$58,215, prorated from pending start date.

Roll Call: 5 YES

220-144 - APPROVAL OF SUBSTITUTE CUSTODIAN- J. SOL

Motion by BARGEIL, Seconded by TISEO.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jose Sol, as a substitute custodians for the 2019-2020 school year, at a rate of \$20/hr.(No Black Seal), effective pending receipt of proper paperwork.

Roll Call: 5 YES

220-145 - APPROVAL OF FAMILY LEAVE – J. GLASSMAN

Motion by BARGEIL, Seconded by TISEO.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve leave under the NJ Family Leave Act, for Jesse Glassman, from December 16, 2019 – January 5, 2020.

Roll Call: 5 YES

220-146– RATIFY APPROVAL OF EMPLOYEE SUSPENSION

Motion by BARGEIL Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of the suspension, with pay, of employee ID#4508, effective 11/14/19 – TBD.

Roll Call: 5 YES

220-147 - FITNESS FOR DUTY

Motion by BARGEIL Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, that the Superintendent’s recommendation for employee ID#4056 to submit to a fitness for duty evaluation is hereby adopted and authorized by the Board.

IT IS FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, that to the extent that the fitness for duty evaluation of Board employee ID#4056 is conducted by an evaluator that is selected by the Board, all charges for such evaluation will be at the expense of the Board.

Roll Call: 5 YES

Education:

220-148 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by CHAABANE Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees.

Roll Call: 5 YES

Name	Activity	Date	Fee	Travel	Expenses
William Krakower Sharon Tomback	Techspo 2020	January 30-31, 2020	\$475/ea	\$123.10/ea	Approx. \$196/ea
Susan O’Donnell	Wilson Reading System	Dec. 3-5, 2019	\$700	\$102.90	NA
Michele Herrmann Savannah Brink	Garden State Google Summit	January 13, 2020	\$175/ea	\$48.64/ea	NA
Susan Confrancisco	Affirmative Action Officer Cert	12/13/19, 2/11/20, 3/31/20	\$450	\$122.64	NA

220-149 - APPROVAL OF FIELD TRIP – WEST POINT

Motion by TISEO Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve field trip to West Point, for Memorial School 5th grade, on 6/2/2020.

FURTHER RESOLVED to add this trip to the approved field trips list.

Roll Call: 5 YES

Finance:

220-150 - NRESC –TRANSPORTATION CONTRACT

Motion by BARGIEL Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2019-2020 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
B509	ECLC	R&May Transport	1	43,020.00+1,720.80	9/5/19-June 2020
1252F	Beatrice Gilmore School	Joshua Tours	7	39,843.00+1,593.72	9/2019-6/2020
1253F	Memorial School	Joshua Tours	7	36,507.60+1,460.30	9/2019-6/2020
F127	Charles Olbon School	Joshua Tours	11	34,146.00+1,365.84	9/2019-6/2020
F252	Chancellor Academy	Sami Peadia, Inc	1	12,982.80+519.31	9/2019-6/2020

Roll Call: 5 YES

220-151-ACCEPTANCE OF DONATION

Motion by BARGIEL Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the donation of \$175 from the Aspirany Family, to provide one deserving student the opportunity to attend the Boston trip.

Roll Call: 5 YES

220-152 - OUT OF DISTRICT PLACEMENTS 2019-2020 SCHOOL YEAR

Motion by BARGIEL Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placements for the 2019-2020 school year, excluding transportation:

ID#	SCHOOL	RATE	AIDE
32373	Windsor Learning Center	\$320.70 per diem	No

Roll Call: 5 YES

220-153 - APPROVAL OF PURCHASE – DESKTOP COMPUTER WORKSTATIONS

Motion by BARGIEL Seconded by MARSHALL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase of 40 HP Windows 10 computer workstations, to replace 40 obsolete Windows 7 workstations which will no longer be supported by Microsoft as of 1/1/20. Purchase from CDW, under Educational Services Commission of NJ contract #ESCNJ18/19-03, at a cost of \$42,189.60.

Roll Call: 5 YES

220-154-APPROVE DISPOSAL OF OUTDATED/NON-FUNCTIONING TECHNOLOGY EQUIPMENT

Motion by MARSHALL, seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve disposal of outdated/non-functioning technology equipment, as per attached list. Upcycle LLC, will pick up and recycle all equipment, wipe all hard drives clean of data and will compensate district \$750 for equipment.

Roll Call: 5 YES

Policy:

220-155 - APPROVAL OF NEW POLICIES & REGULATIONS

Motion by BARGIEL Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2nd reading and adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
1642 & R1642	Earned Sick Leave Law	Mandated
5517	School District Issued Student Identification Cards	Recommended
R8600	Student Transportation	Recommended

Roll Call: 5 YES

COMMITTEE REPORTS

- Pre-K Committee- Mrs. Tiseo said the committee discussed the adjustment in the 20-21 pre-school budget. The grant money for the 19-20 SY is coming in on a monthly basis. Next year School #1 will house 8 pre-k classes with 15 students per class. Dr. Irizarry submitted the pre-k application for next year. We will find out in April how much grant money we will receive. The Department of Education has to inspect the infrastructure of School #1. The committee will need to discuss the realignment of the schools, staffing and infrastructure for next year.

PUBLIC HEARING

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Loretta Schlosser – 161 Williams Dr.

Mrs. Schlosser, a 52 year resident of Woodland Park, wanted to bring attention to the board that dedication and experience should not go overlooked when selecting the new Supervisor of Buildings & Grounds. She feels that Dave Grimes, who is now the Interim Supervisor of Buildings & Grounds, is deserving of being put into the position and urged the Board to scrutinize all applications and see that Dave is most qualified and deserving.

ADJOURNMENT

Motion to adjourn at 8:05 p.m. by MARSHALL, Seconded by TISEO

Voice Vote: 5 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED:

- Board Attorney discussed resolution #220-147
- Board Attorney discussed resolution #220-146
- Board Attorney discussed possible WPEA Grievance